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<b>Effective Date: July 1997</b>	<b>Revision Date: November 2011</b>
<b>Amends/Supercedes: 900.20/July 2007</b>	<b>Approved by: Chief Kevin Higdon</b>
<b>Meets Accreditation Standard:</b>	

### **Section 1000.20 Death Notifications**

Upon the request of the Coroner's Office or upon the request of another Law Enforcement agency, the Shively Police shall take immediate and necessary action to ensure prompt notification of the victim's next of kin in any death due to natural causes, fatal accident, accidental death, etc. when such death occurs within the Shively jurisdiction.

Notification of death or other serious news shall be tactful, diplomatic and, whenever practicable, such notifications shall be made in person. Interest and sympathy should be sincere, reflecting a desire to assist.

Agency personnel should secure the assistance of police Chaplain, relatives, clergy, physician, or friendly neighbors when it is known or quite apparent that the recipient, due to age physical or mental condition, is likely to react adversely. Officers of this department should request the assistance of the Shively Police Department Chaplain if necessary.