

Subject: Firearms Qualifications	Page 1 of 1
Effective Date: July 1997	Revision Date: November 2011
Amends/Supercedes: 1100.20/February 2008	Approved by: Chief Kevin Higdon
Meets Accreditation Standard:	1.8, 1.10

Section 1100.20 Firearms Qualifications

Policy

All Sworn members of the Shively Police Department shall qualify with service weapons and authorized off duty weapons at least twice annually. Successful qualification must be documented prior to weapon being carried for the first time. Officers will complete qualifications for oc spray, taser and .68 caliber pepper ball system annually.

Training in the use of deadly force and tactics, review of policy and any laws that govern use of deadly force must be conducted on a continual basis throughout the training year. Training or qualification with shoulder mounted weapons shall be included annually. In addition, every officer will receive training once a year regarding the correct disassembly, cleaning and assembly of their departmental issued weapon. Written exams will be given once a year. All records of firearm training will be kept by the firearm instructors. A copy of the firearm training records shall be forwarded to the Office of the Chief of Police

Qualification Standards

Qualification and training shall be conducted by certified firearms instructors with minimum standards prescribed by the Kentucky Law Enforcement Council or departmental procedures.

The Shively Police Department shall use a PASS/FAIL standard for firearms qualification. The minimum accepted value for qualifying with a firearm shall be 70 percent.

One qualification will be low light/night qualification. In addition, all personnel shall have some form of decision making training with the response to resistance/deadly force ‘shoot-don’t shoot training.’ This training will be conducted twice a year. While at the range all personnel will wear hearing and eye protection during live fire. A minimum of two range instructors will be present inside the firing range bay during live fire exercises. It shall be the duty of the range masters to visually inspect all weapons and magazines to ensure that there is no live ammunition when an officer leaves the firing line. All weapons and magazines are to be inspected again by the second range master prior to any officer leaving the firing range bay.

Any officer failing to qualify after three attempts, on the same day, shall be administratively suspended with pay. After 1 week (7 calendar days) the officer will be given three more attempts to qualify. An officer who is able to qualify on the second qualification date will be sent to an additional week of firearms training through DOCJT. An officer who fails to qualify on the second qualification date may be subject to termination.