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Effective Date: July 1997	Revision Date: November 2011
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Meets Accreditation Standard:	

Section 200.70 Temporary Assignment

Policy

It shall be the policy of the Shively Police Department to assign personnel to functions or tasks outside of their normal permanent assignment. The Chief of Police may ask for or require an employee to fill a need within the department on a temporary basis or as desired. The employee shall be compensated as allowed by contract.

Procedures

The Chief of Police may authorize employees to be eligible to fill certain temporary assignments based on qualifications, experience, education or general abilities. Examples of such assignments are:

- Background Investigations for employment.
- Patrol officer assignments to Criminal Investigation Division.
- Special Investigations
- Special Events
- Community Events
- Public Speaking Engagements
- Crime Prevention
- Other Support Functions deemed necessary by the Chief of Police.

The assignments may or may not be in addition to regular duty assignments. The Chief of Police may or may not authorize overtime for temporary assignments.